

Violation Policy Weston Hills Homeowners Association, Inc.

1. 1<sup>st</sup> Notice provides 14 days to comply
2. 2<sup>nd</sup> Notice after the 14 days a 2<sup>nd</sup> Notice is sent providing 15 days to comply and advises an administrative fee of \$125 (\$25 for certified fee and \$100 for management violation process) will be imposed if a notice to appear before the hearing committee. Additionally the letter advises that if fined a fine of \$50 per day up to \$1000 can be imposed against their home.
3. Upon the 14 day expiration as noted in the 2<sup>nd</sup> letter then the matter is placed on the agenda for the next Board meeting for Board review and approval/denial of if a fine is to be imposed.
4. After the Board meeting if the fine is imposed by the Board the owner is sent a notice to appear before the hearing committee. The hearing notice is sent certified and regular mail to the owner and owners account is changed an administrative fee of \$125.
5. Once the hearing meets to determine if the owner shall be fined, a notice of hearing results is sent to the owner.
6. Upon 45 days of fine being imposed the matter will be inspected and placed on the agenda for the Board to convert the fine to a specific assessment. Then this matter is sent to collection/attorney for collection of fine.
7. If violation is not corrected this matter will be placed on a future Board meeting agenda for direction by the Board on next action to meet compliance.

The Board of Directors voted on 6/21/18 to implement the above violation policy effective immediately. Premier Association Management of Central Florida, Inc. is to send letters based on property inspections and in accordance with the above schedule.

Approved by the Board on June 21, 2018

6/21/18  
Date

Joan M. Mott President

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Request to waive administrative fee and/or fine will be required to be placed in writing to management by the owner and will be reviewed by the Board at the next Board meeting.